

Wellington Town Council

Town Mayor
Cllr R. Snell



CEO/Town Clerk
Alison Hinks
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697

Email: enquiries @wellington-shropshire.gov.uk
www.wellington-shropshire.gov.uk

To: All Councillors

You are hereby summoned to attend a Full Council meeting of the Wellington Town Council which will be held in Council Chamber on Tuesday 9 June 2026 commencing at 7.05pm as per the agenda below.

Signed: *Alison Hinks* CEO/Town Clerk

Dated 4 June 2026

Please note that Informal prayers will be said at 7.00 pm you are welcome to attend if you wish.

1. To welcome everyone to the meeting and invite Rev. Tim Carter to lead prayers.

7.05pm AGENDA

2. To receive and approve apologies
3. To receive and approve declarations of interest
4. To update on Casual Vacancy
5. To approve the minutes of the meeting held on 12 May 2026 as a true and accurate record (appendix 1)
6. Matters Arising from those Minutes if not are covered in committee reports
7. To elect members to serve on the Wellington Conservation Area Working Group
8. To receive the Minutes of Wellington Town Council Committees and to note the recommendations therein.
 - a) To note the draft minutes of the Policy and Resources Committee of 2 June 2026 (appendix 2)
 - b) To note the draft minutes of the Planning Committee meeting of 28 May 2026 (appendix 3)
 - c) To note the draft minutes of the Events and Communications meeting of 26 May 2026 (appendix 4)
 - d) To note the draft minutes of the Wellington Community Library and Residents Hub Committee of 19 May 2026 (appendix 5)
9. To approve Year End Financial Reports as recommended by Policy & Resources Committee:
 - a) 2025-26 AGAR and Year End Accounts (appendix 6)
 - b) 2025-26 Internal Audit Report (appendix 7)
10. To approve Policy Reviews as recommended by Policy & Resources Committee:
 - a) Model Standing Orders (appendix 8)
 - b) Model Financial Regulations (appendix 9)
 - c) Data Protection Policy (appendix 10)
 - d) Information Sharing Policy (appendix 11)
 - e) Draft Password Management Policy (appendix 12)
 - f) Draft Records Management Policy (appendix 13)
11. To receive the report from the Community Action Team for April 2026 (appendix 14)
12. To receive the report from the Environmental Action Team for April 2026 (appendix 15)
13. Confirm the date of the next Full Council meeting as Tuesday 14 July 2026

END